**Pearson Edexcel International Advanced Level in Information Technology**

**Unit 4 - Candidate evidence template**

This template is to be used with the October 2021 question paper.

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| **Centre name:** | **Centre number:** |
| **Candidate name:** | **Candidate number:** |

Use this template to present your assessment evidence.

**Check that any screen prints that you add can be read easily.**

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| **Activity** | **Evidence** |
| **1(a)(i)** | One screen print. |
| **1(a)(ii)** | One screen print. |
| **1(b)** | One screen print of the form in **Form** view. |
| Screen prints in **Design** view to show any macros, code, queries and/or properties you have used. Ensure that all fields and details can be clearly seen. |
| **1(c)** | One screen print that clearly shows the relationships including table names, field names, and primary keys. |
| Screen prints showing the field names and data types in the tables **you** have created. |
| **1(d)** | Screen prints of **your** tables showing at least five records and the full record count. |
| **1(e)** | Type your response here. |
| **2(a)** | Screen print of your query in **Design** view, making sure that all required tables, fields and criteria can be clearly seen. |
| Screen print of your query in **Datasheet** view, making sure that the contents of all of the fields can be clearly seen. |
| **2(b)(i)** | Screen print of your query in **Design** view, making sure that all required tables, fields and criteria can be clearly seen. |
| **2(b)(ii)** | Screen print of your report in **Design** view. |
| Screen print of the conditional formatting rules. |
| Screen print of your report in **Print Preview** view. |
| **3(a)** | Screen print of your query in **Design** view, making sure that all required tables, fields and criteria can be clearly seen. |
| **3(b)** | Screen print of the entire window. |
| Screen print of your report in **Print Preview** view.  Ensure that all required information and formatting can be clearly seen. |
| **3(c)** | Screen print of your report in **Design** view. |
| Screen prints in **Design** view to show any macros or code you have used. Ensure that the details can be clearly seen. |
| **4** | Screen print of your form in **Form** view. |
| Screen prints in **Design** view to show any macros or code you have used. Ensure that the details can be clearly seen. |
| **5** | Type your response here. |